

Name	Department	Date offer received	Donor details	Gift details	Accepted (yes/no)	Reason for acceptance	Date declared	Date manager approved	Date record entered
Officer	Community and Housing	29/06/2021 - was left at the Civic Centre on 11/12/20 for collection on return to the office	TATC, 35 Upper Wickham Lane, DA16 3AB	Christmas gift of a gift card value £50	Yes	Unaware that gift I left at Civic Centre in December contained a gift card until first return to the office today (29/6/21). Had this been realized in December, the gift would have been kindly refused	29/6/21	06/07/2021	10/08/2021
Officer	Community and Housing	20/12/2020	The Assessment Training Centre	Gift Card	Yes	Received in June 2021 due to lockdown and pandemic	06/07/21	06/07/2021	10/08/2021
Officer	Community and Housing	Unknown – during Christmas Holiday	The Assessment Training Centre	Gift Card	Yes	Arrived at Civic Centre during Lockdown - too Late to refuse	06/07/2021	06/07/2021	10/08/2021
Senior Officer	Chief Executive	11/07/2021	AELTC	2xTickets to Tennis	Yes	Recent appointment to CE role. Offer accepted for introduction to the organisation and CE. AELTC are one of our key partners and we work closely with them in the planning and safe delivery of the Champi	12/07/2021	29/07/2021	05/08/2021
Officer	Children, Schools And Families	22/07/2021	Resident	5xbottles of wine	Yes	Refusal is likely to cause offence. Resident has been asked to confirm that they wish to provide this gift and that it will have to be declared. Resident has reaffirmed their desire to provide this gift. The gift has been accepted and I can confirm that it has been donated to the Mayor's charity	16/08/2021	25/08/2021	12/10/2021
Senior Officer	Chief Executive	07/09/2021	New Wimbledon Theatre, Ambassador Theatre Group	2 x tickets to a performance of Waitress the Musical	Yes	Networking. Support of community activities.	16/08//2021	17/08/2021	17/08/2021

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